



Our Lady of Good Help

Catholic Primary School

Use of Digital Images & Videos Policy 2023

Chair of Governors	Mrs S. Devereux
Headteacher	Mr M. McQuiston
Date Reviewed: September 2023	Next Review Date: September 2024



Use of Digital Images & Videos Policy

The use of digital images and video plays an important part in learning activities. Pupils and members of staff may use digital cameras to record evidence of learning and extracurricular activities. These images may then be used in presentations in subsequent lessons.

Images may also be used to celebrate success through their publication in newsletters, on the school website and occasionally in the public media.

The school will comply with the Data Protection Act and request parents / carers permission before taking images of members of the school. We will also ensure that when images are published that the young people cannot be identified by the use of their names.

In accordance with guidance from the Information Commissioner's Office, parents / carers are welcome to take videos and digital images of their children at school events for their own personal use (as such use is not covered by the Data Protection Act). To respect everyone's privacy and in some cases protection, these images should not be made publicly available on social networking sites, nor should parents / carers comment on any activities involving other pupils in the digital / video images.

Parents / carers are requested to sign the permission form below to allow the school to take and use images of their children and for the parents / carers to agree.

Digital / Video Images Permission Form

Parent / Carers Name: _____

Pupil Name: _____

As the parent / carer of the above pupil, I agree with Our Lady of Good Help staff taking and using digital / video images of my child. I understand that the images will only be used to support learning activities or in publicity that reasonably celebrates success and promotes the work of the school.	Yes / No
I agree that if I take digital or video images at, or of – school events which include images of children, other than my own, I will abide by these guidelines in my use of these images.	Yes / No

Signed: _____

Date: _____